

APPLICATION FOR TRADE SITE

	Details
Full Trading Name	
Contact Phone Number	
Name	
Email Address	
Postal Address	
ABN	
Public Liability Insurer Note a certificate of currency must be attached)	
Policy Number	
Goods for Sale	

- PAYMENT DETAILS:** An invoice will be issued once this form is returned with payment details.
Note: If you are a 3m x 3m hobby site (not hot food), there is a set cost. Additional charges apply for camping and power. Please contact Trade site manager for any questions.
- PAYMENT TERMS:** Sites must be paid in full by **9th June 2025**.

Size of Site Required	Details	Price per Meter (GST inc)	Total Price
3m x 3m Hobby Sites Only	Not for hot food stalls. Trade Site plus 1 x Weekend Show Pass. Extra persons must book tickets online https://mtlarcomshow.com.au	\$105.00 set price	\$105.00
Community/Non-Profit Groups	Trade Site plus 2 x Weekend Show Passes. Extra persons must book tickets online. https://mtlarcomshow.com.au	POA (Price on Application)	POA
Other Site Sizes	Please fill in below. _____ Frontage x _____ depth Trade Site plus 2 x Weekend Show Passes. Extra persons must book tickets online https://mtlarcomshow.com.au	\$60.00 per m frontage	Enter \$ amount
Example	6m frontage x 4m depth. Trade Site – 2 x Weekend Show Passes. Power and camping to be added	\$60.00 per m frontage	Example: \$360.00
Camping on grounds details	Camping for 2 people (Fri 20th June – Sun 22nd June 2025)	\$25.00	\$25.00
	Additional persons _____	\$5.00 per person	

ELECTRICITY REQUIREMENTS

Power Lead Type	Quantity	Price per Lead	Total Price
10amp Power Lead	Qty _____ (max 2 leads per site)	\$10.00	\$
15amp Power Lead	Qty _____ (max 2 leads per site)	\$15.00	\$
Own Generator	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$0	\$0
TOTAL COST OF SITE	<i>Total cost of site including all required services:</i>	\$	\$

3. BUMP IN:

- It is preferred that **Bump In** takes place on Friday, 20th June 2025, between 8:00 AM and 5:00 PM, prior to the event.
- Please contact Sophie Wilkinson for any special arrangements regarding Bump In.
- Note: Stall holders are responsible for collecting their passes from the Trade Site Manager prior to the show day (Saturday).

4. BUMP OUT:

- All Trade Stalls must remain operational throughout both event days. Trade vendors may choose to remain open during the evening entertainment.
- **Note:** No vehicles are allowed onto the grounds until 4:00 PM on Sunday, 22nd June 2025.

5. VEHICLE REMOVAL:

- All vehicles must be removed to the public parking area before 7:30 AM on each Show Day.

6. 4. POWERED SITES:

- Exhibitors must list their electricity requirements in advance. Tags will be provided for electrical leads upon arrival at the showgrounds.
- Generators for self-supplied power are encouraged.

7. VEHICLES ONSITE:

- Only essential vehicles required for Trade Site operations will be allowed onsite. All other vehicles must park offsite.
- A designated parking area for stallholder vehicles is available near the RSL side entrance gate.
- This applies to large caravans and motorhomes, as onsite camping will be managed by the organisers.

TRADE SITE RULES AND CONDITIONS

By paying for a site, the Exhibitor agrees to comply with the following terms. The Committee's decisions are final and binding.

8. SITE ALLOCATIONS & REFUNDS:

- The Committee reserves the right to accept or reject any application.

- Refund requests will be considered on a case-by-case basis.
- The Committee has the authority to reallocate sites. If an Exhibitor requests a site change, the Committee's decision will be final.
- Entry and exit to the showgrounds will be as directed by the organisers.

9. ADVERTISING & DISPLAY RESTRICTIONS:

- Advertising signs are limited to the Exhibitor's designated site area.
- The Committee has the right to remove any items deemed offensive to the public.
- Socially sensitive displays will not be accepted.
- Exclusive trading rights are not offered.

10. BANNED GOODS:

- Exhibitors must be aware of banned goods at Queensland Shows. A list of prohibited items can be supplied by the Trade Site Manager.

11. COMPLIANCE WITH LEGISLATION:

- All exhibitors must comply with relevant legislation regarding their products, services, or activities.
- Certain food items (e.g., fairy floss, dagwood dogs, toffee apples, snow cones) are limited to the showmen area and cannot be sold in other locations.

12. SET UP TIME:

- Sites must be set up and operational by 8:00AM on each Show Day.

13. SITE INFRACTURE:

- Sites are outdoors and not covered. Exhibitors must provide their own equipment, such as tents, tables, and electrical cords.

14. ELECTRICAL SAFETY:

- Electrical cords must not cross roadways or walking paths.
- All electrical equipment and leads must be tested and tagged by a licensed electrical contractor.
- Compliance with the Workplace Health and Safety Act 1989 is mandatory. Non-compliance will result in exclusion from the event.

15. VEHICLE USAGE:

- Vehicles may be used as stalls, but they, along with all equipment, must fit within the allocated site space unless otherwise arranged with the organiser (an additional charge may apply).
- Non-stall vehicles must be removed from the grounds and parked in the designated area for stallholders.

16. RAFFLE TICKET SALES:

- Raffle ticket sales are prohibited unless the stallholder is affiliated with the Show Society.

17. WASTE DISPOSAL:

- Stallholders are responsible for disposing of their own rubbish (not in Show Society bins).



- Please help keep the area clean and tidy. The Show is managed by volunteers.

18. PLASTIC BAN:

- The use of single-use plastic bags, plastic food containers, and utensils is prohibited in Queensland.

19. PUBLIC LIABILITY INSURANCE:

- Stallholders are responsible for their own public liability insurance. The Mt Larcom & District Show Society is NOT responsible for any claims, damages, or loss.
- A copy of the Public Liability Insurance must be available at the stall.

20. DOG POLICY:

- All dogs on the grounds must be restrained on a short leash at all times.

WAIVER:

21. RISK ACKNOWLEDGEMENT:

- I acknowledge that participation in this Event is at my own risk. I accept all risks and release the Society from all claims, demands, and proceedings arising out of my participation in the Event. I indemnify the Society against all liability for injury, loss, or damage arising from my participation. This release is perpetual and binds my heirs, successors, executors, and assigns.

22. LIABILITY DISCLAIMER:

- I acknowledge that the Society and all associated persons or entities are absolved from all liability for injury, death, or damage to myself or my property arising from my participation in the Event.

23. INFORMATION ACCURACY:

- I acknowledge that the Society relies on the information I have provided and confirm that all such information is accurate and complete.

SIGNATURE

Signature _____

Date _____

By signing this agreement, all site holders (hereafter referred to as "the Exhibitor") have read and agree to abide by the terms and conditions outlined by the Mt Larcom & District Show Society Committee (hereafter referred to as "the Committee") in this Trade Site Agreement.

Trade Site Manager: Sophie Wilkinson Email: mlsstrades25@gmail.com Phone: 0401 287 901